



202 N. Cottage Ave. Goshen, IN 46528
Phone: (574) 533-4450 Fax: (574) 533-4399
www.lacasainc.net

EMPLOYMENT APPLICATION

Mission Statement:

LaCasa works in partnership with individuals and communities to create opportunities for Economic development, personal growth, and neighborhood improvement.

Applications are considered without regard to race, color, religion, gender, national origin, age, marital or veteran status, sexual orientation, or the presence of a non-job-related medical condition handicap.

PERSONAL INFORMATION:

Date _____ Start Date _____

Position applied for _____

Full Time Part Time Temporary Referral Source _____

Name: _____

Street Address: _____ Phone: _____

City/State/Zip: _____ SSN: _____

Email Address: _____

Have you even been convicted with a felony or misdemeanor: Yes No

If yes, please explain details in full, including dates, details of offense(s) charged, jurisdiction, and disposition of case:

Are you legally eligible for employment in the United States? Yes No

Have you, or any person or entity, with whom you have been associated with, filed for bankruptcy, Been declared bankrupt or insolvent or been the subject of any receivership proceedings within the last 7 years? Yes No

If yes, please provide full details, including dates, places, amounts involved and disposition:

EDUCATION:

See Attached Resume

Schools/ Colleges Attended:	# Years	Year Grad	Degree
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

EMPLOYMENT/WORK EXPERIENCE: Start your present or most recent position. Include military service and volunteer assignments.

See Attached Resume

Employer: _____
 Job Title: _____ Supervisor: _____
 Street Address: _____
 City/State/Zip: _____ Phone: _____
 Describe Duties/Responsibilities/Accomplishments: _____

 Reason for Leaving: _____
 Dates of Employment (Month/Year): From _____ To _____

Employer: _____
 Job Title: _____ Supervisor: _____
 Street Address: _____
 City/State/Zip: _____ Phone: _____
 Describe Duties/Responsibilities/Accomplishments: _____

 Reason for Leaving: _____
 Dates of Employment (Month/Year): From _____ To _____

Employer: _____
 Job Title: _____ Supervisor: _____
 Street Address: _____
 City/State/Zip: _____ Phone: _____
 Describe Duties/Responsibilities/Accomplishments: _____

 Reason for Leaving: _____
 Dates of Employment (Month/Year): From _____ To _____

REFERENCES: Please provide individual and company names, position, addresses and phone numbers for 3 business references.

See Attached Resume

Name: _____
Company: _____
Street Address: _____
Position: _____
City/State/Zip: _____ Phone: _____

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Company: _____
Street Address: _____
Position: _____
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Name: _____
Company: _____
Street Address: _____
Position: _____
City/State/Zip: _____ Phone: _____

How do you identify with LaCasa's Mission Statement?

SPECIAL SKILLS: Describe any special skills or qualifications you would bring to this position:

I CERTIFY that the above answers are true and complete to the best of my knowledge. I authorize verification of information provide on this application; and authorize the references listed above to give you all pertinent information concerning my previous employment; and release all parties from all liability for any damage that may result from furnishing same to LaCasa. I understand that this application is not intended to be any kind of contract or agreement. In the event of employment, I understand that any false or misleading information given in my application. Correspondence, discussions or interview may result in immediate termination also, that I am required to abide by all rules, regulations and policies of LaCasa., INC.

Signed: _____ **Date:** _____

FOR OFFICE USE ONLY:

Arrange Interview: Yes No Date: _____ Place: _____

Remarks: _____

Approved: Yes No Date: _____

By: _____

Notes _____
